

**2019 DEPARTMENT MID-WINTER CONFERENCE  
RESERVATION FORM**

February 8-9, 2019  
Lakeview Resort  
One Lakeview Drive  
Morgantown, West Virginia 26508

**\$79.00** per night room rate (plus 12% tax)

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_

E-mail \_\_\_\_\_

Arrival Date \_\_\_\_\_ AM    PM    Departure Date \_\_\_\_\_

Room Type: (circle one)      Doubles      King (Additional charge of \$10 for a King)

Non-Smoking Facility

Handicap Room: (circle one)      wheelchair      oxygen tank      other  
If you circled "other", please explain. \_\_\_\_\_

\*Members with wheelchair disabilities will receive first priority.

**One night's deposit must accompany this request to reserve a room. Any form, without a deposit will be returned.**

Enclosed, please find one night's room deposit of **\$79.00** (plus 12% tax) = \$88.48 per night

(circle one)

check

cash

credit card

# \_\_\_\_\_

credit card # \_\_\_\_\_

type \_\_\_\_\_

expiration date \_\_\_\_\_

Your credit card may be charged for the one night's room deposit.

**Mail to:**

**Lakeview Resort**

**ATTN: Kim Lapana**

**One Lakeview Drive**

**Morgantown, West Virginia 26508**

**Cancellation, at least 48 hours in advance**

**This form must be mailed to reserve a room at Lakeview  
Resort. (No phone calls for rooms will be accepted.)**

**PLEASE PRE-REGISTER EARLY- THANKS!**

***CANCELLATION MUST BE  
48 HOURS IN ADVANCE  
TO RECEIVE REFUND***

YOU ARE INVITED  
TO THE 38<sup>TH</sup> ANNUAL  
MID-WINTER CONFERENCE

FEBRUARY 8-9, 2019

LAKEVIEW RESORT  
MORGANTOWN, WEST VIRGINIA

ADVANCED REGISTRATION - \$20.00  
AT DOOR REGISTRATION - \$25.00

RETURN BOTTOM PORTION WITH YOUR PAYMENT

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I AM SENDING \$ \_\_\_\_\_ FOR \_\_\_\_\_ ADVANCED REGISTRATION(S).  
**PLEASE ATTACH A LIST OF INDIVIDUALS FOR WHICH YOU PAYING.**  
**SPELL NAME AS IT IS TO APPEAR ON NAME BADGE DURING CONFERENCE**

NAME (S) \_\_\_\_\_

TITLE: \_\_\_\_\_

ADDRESS \_\_\_\_\_

POST/UNIT/SAL NO. \_\_\_\_\_

MAIL TO: THE AMERICAN LEGION  
DEPARTMENT OF WEST VIRGINIA  
PO BOX 3191  
CHARLESTON WV 25332

**DEADLINE DATE: JANUARY 31, 2019**