



AMERICAN LEGION RIDERS POST 14

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THE AMERICAN LEGION NATIONAL
HEADQUARTERS INDIANAPOLIS,
INDIANA

DATE: August 5, 2016

MEMO TO: Department Commanders
Department Adjutants National Executive
Committeemen National Vice Com-
manders

FROM: Dan Wheeler, National Adjutant
SUBJECT: AMERICAN LEGION RID-
ERS© PROGRAM RECOMMENDATIONS

*Re: Resolution No. 35: "American Legion Riders as a National Program" Res-
olution No. 32: "Amend Resolution 35: "American Legion Riders as a National
Program." Resolution No. 11, "Rules and Regulations Governing Use of the
Name and Emblems of The American Legion,"*

The National American Legion Riders Advisory Committee, meeting in Indi-
anapolis March 5- 6, 2015, recommended to the national headquarters that ad-
ditional program guidance be provided to the departments and posts regarding
the subject resolutions.

- 1. Patch wear and uniformity of ALR clothing and apparel.** The American Legion has long held the position that patch wear is an intensely personal statement by our members, similar in tradition to the right side of the Legion Cap itself. Generally, we should not tell a Rider how to arrange his or her patches, or what they can or cannot wear, unless such arrangement or display brings discredit upon the ALR program, implies an improper association with an outside organization, or infringes on our trademarks. If ALR chapters or department programs wish to adopt a uniform dress code for vests and patches, that is their decision. National will not mandate a dress code other than to take the appropriate action to protect the trademarks of the organization.
- 2. Councils of Clubs (CoC) affiliations.** American Legion posts and ALR chapters do not have authority to enter into any formal association or club/ council membership with any outside organization that may act or vote in any manner outside the control of The American Legion. A copy of the pertinent Resolution No. 37, May 4-5, 1988, is appended to this memo and available at www.legion.org/riders/resources.

3. **Rockers and Trademarks.** Rockers may seem to be discouraged or unauthorized by Resolution 35 for fear of trademark infringement. In fact, rockers do not violate the trademarked ALR logo and are available from Flag and Emblem Sales. Emblem also sells patches with custom embroidery on the field of the patch outside of the trademark area. Such rocker patches and lettering is outside the trademark image (below) and does not infringe on the mark itself. Rockers cannot encircle or touch the emblem of The American Legion Riders®.

The protected logo artwork, available at www.legion.org/emblem/download for use on websites, Facebook pages, and other social media under the direct control of the post or department. No other design is authorized as a logo of The American Legion Riders unless authorized by the National Adjutant. Surrounding text or lettering may not encircle or touch the emblem.

Examples of trademark infringement, unapproved logos, or improper display because they are different from the trademark. The words "American Legion Riders" are trademarked protected as is The American Legion logo itself. The third image has an improper (multicolored) background behind the mark. Rockers and placement of patches are sensitive in some parts of the country and may often be misinterpreted. The decision to wear rockers (additional patches above and/or below the main patch) should be left to the local chapters and/or department

ALR programs consistent with local preference and subject to final approval of the department executive committees. Many departments have developed standardizations for patch wear and rockers and have coordinated with Emblem Sales to help control patch sales within their boundaries. A growing number of programs have also dropped requirements for rockers or additional embroidery on the main patch (largely because of the high cost to their members).

4. **"Support," "Volunteer," and/or "Honorary" Categories.**

American Legion Rider "Supporter" status is a post or department determination granted only to those Legion Family members who go "beyond the call" to support the ALR program. Supporting, honorary, or volunteer categories are allowable—but only for current members of The American Legion, the The American Legion Auxiliary, or The Sons of The American Legion. At the discretion of the department or post the decision to provide them with limited voting privileges or other privileges, or an identifying "support" patch, is discretionary. Further, the departments and/or posts may decide to restrict any association with the American Legion Riders to motorcycle owners and operators only. Under no circumstances will non-Legion Family be offered the status of supporter, honorary member, or volunteer, since all of these terms imply a form of membership not defined in The American Legion national constitution.

5. **Special rules that apply to subsidiary programs of The American Legion.**

The American Legion Riders programs, like The Sons of The American Legion detachments and squadrons, American Legion Baseball programs and all other programs that wear identifying marks and names are subject to Resolution No. 11, "Rules and Regulations Governing Use of the Name and Emblems of The American Legion," adopted by the National Executive Committee, May 4-5, 2005. The American Legion has no choice or room to maneuver in the area of trademark law, which requires "constant and continuous control" over all subsidiary programs wearing our trademarks and using our name.

All programs (subsidiaries) of a post of The American Legion must meet the following requirements:

1. **All officers, directors, trustees, etc. must be named by the post.** Elections for the Sons of The American Legion and The American Legion Riders, as examples, serve only to nominate the new slate of officers—whom are then named or installed by the post commander and/or the post executive committee. The post may remove and replace officers of subsidiary programs at will.
2. **All vacancies in the subsidiary program must be filled by the post.**
3. **The subsidiary program must report to the post no less frequently than monthly.** These reports must include financial reports, if appropriate to the program.
4. **The post treasurer or finance officer must be a signatory on all accounts.**
5. **All amendments to articles of incorporation or bylaws must be approved by the post.** If the current text of such documents has not been approved by the post, it too must be so approved. All references to posts also apply to the various departments in the appropriate situations. For further information regarding the rules of subsidiaries under American trademark law, refer to *The American Legion Name and Emblem Use and Protection Guide*, available from the national headquarters, or contact the National Judge Advocate at (317) 630-1224.

THE AMERICAN LEGION INDIANAPOLIS, INDIANA October 17-18, 2007
Resolution No. 35: American Legion Riders as a National Program

WHEREAS, American Legion Riders (ALR) was established in 1993 as a Post level activity at Garden City American Legion Post 396, Department of Michigan; and **WHEREAS**, Today there are more than 700 The ALR groups at the Post, District and Department levels whose membership consists of members of The American Legion, The American Legion Auxiliary or Sons of The American Legion who share a common interest in motorcycle ownership and pleasure riding for veterans' causes; and

WHEREAS, The ALR groups exist in at least 48 states and three foreign countries and evidence a growth pattern over the last five years that reflects a genuine interest in ALR for both current and potential members of The American Legion Family; and

WHEREAS, The purpose of ALR is to use their common interest and association to promote the aims and purposes of The American Legion as well as the promotion of motorcycle safety and awareness; and

WHEREAS, During the 2006 and 2007 calendar years, ALR raised more than \$500,000 for The American Legion Legacy Scholarship while at the local level ALR groups contributions were valued at more than \$75,000 in contribution or volunteer hours to support the programs of The American Legion; and

WHEREAS, Membership growth in The American Legion has increased in many Posts that have supported ALR and in some cases these members now serve in leadership positions within The American Legion; and

WHEREAS, ALR support those serving in uniform today through participation in such activities as the Patriot Guard, which was founded by the Department of Kansas ALR to provide escorts for our fallen heroes returning from war and taking care of the needs of the families left behind; and

WHEREAS, Many Posts and Departments of The American Legion have already acknowledged their ALR groups as a program and have established guidelines for ALR to follow; and

WHEREAS, In April 2007 an Ad-Hoc Committee appointed by the National Commander met in Indianapolis to discuss the future of ALR as a program based on guidelines developed by the Internal Affairs Commission in 2003; and

WHEREAS, These guidelines, which were validated with minor additions by the Ad-Hoc Committee, will serve as the standard under which all current and future The ALR groups will operate; and

WHEREAS, As The ALR groups continue to increase in number it would be beneficial to both The American Legion and ALR to establish basic guidelines for consistency in all aspects of The ALR groups; and

WHEREAS, The ALR status has been reviewed by the Internal Affairs Commission, which recommends the ALR become a National program; and

WHEREAS, National Finance Commission has reviewed ALR and the need for funding and insurance for the National organization for this program, recommends this program to the National Executive Committee; now, therefore, be it **RESOLVED,** By The National Executive Committee of The American Legion in regular meeting assembled in Indianapolis, Indiana, on October 17-18, 2007, That The American Legion adopt American Legion Riders (ALR) as a national program; and, be it further

RESOLVED, That all The American Legion Rider groups must be a program supported by a Post or Department of The American Legion and shall uphold the declared principles of The American Legion as well as conform to and abide by the regulations and decisions of the Department, Post or other duly constituted Department governing body; and, be it further

RESOLVED, That the following guidelines are recommended for The ALR program of The American Legion:

1. All members of The American Legion Riders shall be current members of The American Legion, American Legion Auxiliary or Sons of The American Legion
2. Each ALR member shall own a motorcycle
3. Each ALR member shall be properly licensed and insured as required by state law
4. All ALR members shall strive to maintain the image of The American Legion, at all times upholding The American Legion name and emblem, which symbolizes the integrity and principles of this great organization.
5. All The ALR groups shall avoid the perception of being a "motorcycle club" or biker club".
6. The only recognized The American Legion Rider logo is that which is copyrighted and sold through The American Legion National Emblem sales.
7. All Members will obey the motorcycle laws of their state.
- 8 No use of rockers with the ALR patch, because touching the patch violates trademark laws of the ALR patch.
9. Sponsoring organization (Post and Department) will review liability insurance coverage to ensure that adequate coverage is available to cover the organization to include coverage for any specific special riding events; and, be it further **RESOLVED,** That American Legion Rider groups shall abide by The American Legion Constitution and By- laws as well as the established Post and Department directives; and, be it finally

RESOLVED, That The American Legion National Headquarters and the respective Departments shall maintain general oversight of ALR Program as regards to proper use of the name and emblem of The American Legion, ALR and The American Legion Legacy Run, and compliance with the National Constitution and By-Laws of The American Legion.

**The American Legion Indian-
apolis, Indiana October 17-18,
2007**

**Resolution No. 32: Amend Resolution 35: "American
Legion Riders as a National Program"**

WHEREAS, American Legion Riders (ALR) was established in 1993 as a Post level activity at Garden City American Legion Post 396, Department of Michigan; and

WHEREAS, The ALR groups have since expanded to more than 1,200 local chapters in all 50 domestic departments and in two foreign departments; and

WHEREAS, Membership in the ALR has grown to include more than 100,000 members of The American Legion, The American Legion Auxiliary, and the Sons of The American Legion; and

WHEREAS, Resolution 35: "American Legion Riders as a National Program", NEC, October 17-18, 2007 has been a guiding document for the formation of post and department ALR programs under the support of the hosting posts and departments; and

WHEREAS, The third resolve clause in Resolution 35 contains recommended guidelines for such programs; and

WHEREAS, The National Commander's ALR current Ad Hoc Committee to The Internal Affairs Commission has identified ambiguous content regarding eligibility criteria for The American Legion Riders and made specific recommendations for improving such content; and WHEREAS, it is in the best interest of The American Legion to review and amend, from time to time, such guidelines in efforts to provide more effective direction to The American Legion Riders programs; now, therefore, be it

RESOLVED, By the National Executive Committee of The American Legion in regular meeting assembled in Indianapolis, Indiana, on May 4-5, 2011, That guideline numbers 2

The meeting assembled in Indianapolis, Indiana, on May 4-5, 2011, That guideline numbers 2 and 3 of the third resolving clause of Resolution 35: "American Legion Riders as a National Program", NEC, October 17-18, 2007, which states:

- "2. Each ALR member shall own a motorcycle
3. Each ALR member shall be properly licensed and insured as required by state law"

Shall be amended as follows:

- "2. Each ALR member shall establish and maintain membership by owning, individually or through marriage, a motorcycle licensed and insured as required by state law
3. ALR programs may allow for continued membership for those members who have given up motorcycle ownership because of age, illness, injury, or other reasons outside the member's control"

THE AMERICAN LEGION
INDIANAPOLIS, INDIANA May 4-5, 1988

**Resolution No. 37: Reaffirmation of The American Legion Policy
Concerning Affiliation With Other Organizations**

WHEREAS, The American Legion adopted Resolution No. 6, National Executive Committee, October 10-11-12, 1952, concerning the affiliation of The American Legion with other organizations; and WHEREAS, The adoption of that resolution was a reaffirmation of a long-established policy of The American Legion which has proved its wisdom by prohibiting The American Legion from joining any such organization, committee, association, council, or group in which The American Legion is not permitted a full voice and vote in determining matters of policy of such organization, committee, association, council or group; now, therefore, be it

RESOLVED, By the National Executive Committee of The American Legion in regular meeting assembled in Indianapolis, Indiana, on May 4-5, 1988, That The American Legion shall not be a member of, or affiliated with, any organization, committee, association, council or group whereby The American Legion might be committed to a policy contrary to that adopted by The American Legion; and, be it finally **RESOLVED**, That the National Adjutant is instructed to circulate this resolution to all Departments and National Officers of The American Legion on a yearly basis

CHAPTER CONSTITUTION

Martinsburg American Legion Riders W-V 014

Preamble

For God and Country, we associate ourselves together for the following purposes: To uphold and defend the Constitution of the United States of America, to maintain law and order, to foster and perpetuate a one hundred percent Americanism; to preserve the memories and incidents of our associations in the Great Wars; to inculcate a sense of the classes and the masses; to make right the master of might; to promote peace and good will on earth; to safeguard and transmit to posterity the principals of justice, freedom and democracy; to consecrate and sanctify our comradeship by our devotion to mutual helpfulness.

Purpose

The American Legion Riders is formed to promote the aims and purposes of The American Legion as a family oriented motorcycling activity for members of the American Legion, The American Legion Auxiliary, and The Sons of the American Legion.

Article I - Name

The name of this program shall be ***THE MARTINSBURG AMERICAN LEGION RIDERS WV-014 of the Department of West Virginia Post # 14.***

Article II - Nature

- Section 1,** The American Legion Riders herein after referred to as (ALR), is a program for members of the American Legion, The American Legion Auxiliary, The sons of the American Legion members, collectively, "The Legion Family" who share an interest in motorcycling.
- Section 2,** The American Legion Riders upholds the declared principals of the American Legion as well as conforms to and abides by the regulations and decisions of the department, post, or other duly constituted governing body.
- Section 3.** It shall be incumbent on every member of the ALR to present themselves In a manner which does not cause harm to any other member. This will include but is not limited to Social Media. Character assanation , false state ments, innuendo etc. will result in disciplinary action against the member involved. All actions determined to be a detriment to the post or legion or AIR Shall be presented to the BOD in written form, and acted upon accordingly.

Section 3. The ALR maintains and protects the image of the American Legion at all times through appropriate wearing of *The American Legion Emblem*. The emblem of the American Legion demands “*that the wearer shall ever guard the sanctity of home and country and free institutions*”.

Section 4. Members of the ALR avoid any perception of being a motorcycle or “biker” club or gang. Rather the focus of membership is for the enjoyment of motorcycles and comradeship and furthering Legion programs in the community.

Section 5. The ALR will improve the public's perception of the motorcycling community by promoting the honorable nature of service to one's community state and nation through the sport of motorcycling.

Section 6. Members of the ALR will comply at all times with the motor vehicle safety, licensing and insurance laws or regulations of the state in which operating.

Article - III

The ALR is organized at either the Department or the Post level. Each chapter exists at the discretion of the sponsoring Post / Department. The chapter officers and executive committee are responsible and accountable to the sponsoring post/department executive committee.

Article IV - Membership Eligibility

Section 1. Eligibility for basic membership in the ALR shall be as prescribed by the National Constitutions of the American Legion, the American Legion Auxiliary or the Sons of the American Legion.

Section 2. All members of the ALR must further demonstrate current individual membership in the American Legion, The American Legion Auxiliary, or the Sons of the American Legion.

Section 3. Members will not at any time hold membership in more than one chapter of the American Legion.

Section 4. In addition to sections 1-3 above, members must be the legally registered owner of a motorcycle or be the spouse of the legally registered licensed and insured motorcycle, also being a member of the ALR in good standing.

Section V. All operators must be properly licensed and insured per state laws.

Section VI. All members will obey the motor vehicle laws in any state in which they are operating a motorcycle or riding as a passenger.

Article V - Wear of American Legion Emblem

- Section 1.** The ALR riders back patch as copyrighted and sold by The American Legion's sales division, is authorized for wear by all current members of the ALR.
- Section 2.** No other back patch or back patch design is authorized for wear.
- Section 3.** Department standards for patch sales should be on file with Emblem sales.
- Section 4.** If Department or post identifying information is to be embroidered on the patch, Emblem Sales must have on record authorization from the Department Adjutant, that such specific identifying information may be used on the patch.
- Section 5.** Use of rockers or patches physically attached to the ALR back patch are not recommended due to trademark laws. Rockers which are available from the American Legion Emblem Sales may be used in accordance with the National Guidelines, which states that one lower rocker may be used with the official ALR Back Patch. The rocker may state one of the following; Veteran; Auxiliary, Squadron, as appropriate, with any previous vest (s) currently in use be "Grandfathered" in. The Department of West Virginia may supersede this section at such time as a Department Chapter is Chartered.
- Section 5a.** Charter members are those which were paid members in the official year the charter began officially conducting business as ALR - WV-014, which is the year 2010. Charter members may wear patches and or rockers which state "Charter Member".
- Section 6.** Refer to Directions for and diagrams of the vest on page 5.

Article VI - Determine Elected Officers

- Section 1.** [see *Department Requirements, if established*] The recommended officers of the chapter are; Director, Assistant Director, Secretary, Treasurer, Sergeant-at-arms, Road Captain, Historian, Chaplain, Membership Chairman, elected annually. { *Note that the titles "President" and "Vice President" are permissible replacements for "Director" and "Assistant Director"* }.
- Section 3.** All other Past Chapter Directors shall be members of the Executive Committee with voice but no vote.

Article VII - Finance

- Section 1.** The revenue of a chapter shall be derived from such membership fees or dues and from such other sources as may be approved by the chapter Executive Committee. Dues are not a requirement at the National Level and are optional at all other levels.

- Section 2.** The amount of such membership or initiation fees and the amount of such chapter dues shall be fixed and determined by the chapter. The amount of annual membership for Martinsburg ALR WV -014 is \$12.00.
- Section 3.** The chapter will provide a monthly financial report to the sponsoring department/[post executive committee.
- Section 4.** Once per year, at the end of the Treasurers term of office, the BOD, shall insure that an independent examination of the financial books is preformed And insure the reconciliation of same before the new treasurer takes office.

Article VIII—Amendments

- Section 1.** This constitution is adopted, subject to the provisions of the National Constitution; Department Constitution; and Post Constitution of which this chapter is a subordinate program. Any amendment to the National, Department, or Post Constitution that is in conflict with any provision hereof shall be regarded as automatically repealing or modifying then provisions of the constitution and bylaws of this chapter to the extent of such conflict.
- Section 2.** This Constitution may be amended at any regular chapter meeting by a vote of two thirds of the membership of such regular chapter meeting, provided that the proposed amendment shall have been submitted in writing, and read at the immediate proceeding Chapter meeting. Further, that traditional mail or electronic mail notice shall have been sent to all members addresses of record at least five days in advance of the date which such amendment is to be voted upon, notifying said members that at such meeting there will be a proposal to amend the Constitution.

Martinsburg American Legion Riders (ALR) Chapter Bylaws

These Bylaws are based on the guidance provided by Resolution No, 35; American Legion Riders as a National Program, passed by the National Executive Committee, Indianapolis, Indiana, October 17 - 18, 2007. It incorporates existing Internal Affairs guidance, concepts and rules of procedure from existing successful ALR bylaws, and samples provided by many department and chapter Riders programs across the country.

Chapter By-laws

Article I - Name

- Section 1.** The Chapter existing under these by-laws shall be known as Martinsburg American Legion Riders WV Chapter 14 .
- Section 2.** The name and nature of this chapter is as set forth in the Constitution.

Article II - Management

- Section 1.** The officers of this chapter shall be ***President, Vice-President, Secretary, Treasurer, Sergeant-at-Arms, Membership Chairman , Chaplain and the immediate past president.*** These officers shall constitute the Executive Committee. Other elected or appointed officers shall be; ***Road Captain, Historian, Safety Officer, All other past presidents shall*** retain the right to be a ***member of the Executive Committee, in an advisory capacity only.***
- Section 2.** Between chapter meetings the administrating power of the chapter shall be vested in the ***Executive Committee.***
- Section 3.** Officers of this chapter shall be elected annually at the March monthly meeting and take office at the meeting next following that of the elections. All elections will be held by ballot and the candidate or candidate receiving the highest number of votes shall be elected to the respective office for which they are a candidate. Chapter elections shall be conducted following the guidelines of the American Legion Berkeley Post 14, "Rules for nominations and elections of Officers for the American Legion Berkeley Post 14"
- Section 4.** All vacancies existing in any office of the chapter from any cause other than the expiration of the term shall be filled by a majority vote of the remaining Members of the Executive committee.
- Section 5.** All members MUST qualify as a member in good standing to be eligible to vote.
- Section 6.** A member in good standing is one who is a current member of an American Legion Post, SAL or AUX and must present a current membership card.

- Section 7.** A vacancy shall exist when a member or officer is absent from the chapter due to resignation, loss of qualifications, incapacity from injury or illness, or for a continuous Period of three (3) unexcused absences per term year which will be considered detrimental to the interest of the chapter by the remaining members of the Executive Committee. [Active Military Duty Exempted.]

Article III - Membership

- Section 1.** Supporting Volunteer and or honorary categories may be granted to those legion family members who go "beyond the Call" to support the ALR programs. These members must be affiliated with the Post, AUX or SAL, and **DO NOT Have Voting Rights, or the ability to hold any office of the ALR.** These Members are authorized to wear the Vest as shown in the Vest layout diagram.
- Section 2.** Each ALR member shall establish and maintain membership by owning, individually or through marriage a motorcycle licensed and insured as required under local laws. The operator must have a state endorsement on their license.
- Section 3,** Previous riders who can not ride due to illness or injury can retain full member status as long as they are in good standing and dues are paid.
- Section 4.** In order to ride safely with the ALR, motorcycles must meet certain minimum requirements. The displacement for Cruiser style motorcycles at minimum is 650 cc, for Sport Bikes, minimum is 450cc displacement.
- Section 5.** Every member shall furnish the Chapter Secretary with a valid e-mail or [postal mailing address.
- Section 6.** ***Legion Riders, Junior Riders Program.*** The Post 14 Junior Riders Program will welcome any child under the age of 18 to participate in activities of an age appropriate nature with the members of the American Legion Riders Post 14, Martinsburg WV. Junior Riders may wear the vest with appropriate patches including one designation them as official "Junior Riders" of Post 14. There will be no dues involved until they become adult members of the American Legion. Junior riders must have a family member or sponsor member of the American Legion riders Chapter 14.

Article IV - Meetings

- Section 1.** The regular meeting shall be held on the Second Thursday of each month And begin at 18:30 hours for the purpose of transacting such business as may be properly brought up for action. Such meetings may be converted into entertainment meetings as may be deemed agreeable by the officers of the chapter.
- Section 2.** The chapter president or a majority of the Executive Committee shall have the power to call a special meeting of the chapter.
- Section 3.** A quorum shall be required to conduct a legal membership meeting. A quorum shall require eight (8) members in good standing in attendance.
- Section 4.** All Executive Committee officers are expected to attend all legally called meetings unless excused by the President / Executive Committee for valid reasons. Three unexcused absences per term year of an elected officer may result in disciplinary action by the Executive Committee.
- Section 5.** Notifications for all meetings shall be made by the President or through the Secretary, or as otherwise decided by the Executive Committee.
- Section 6.** Location of regular meetings shall be at the discretion of the President and the Executive Committee. Special or extra meetings will be at the call of the President.

Article V - Executive Committee

- Section 1.** The chapter Executive Committee shall meet within ten (10) days after installation of officers for the purpose of conducting organizational or other chapter business as may come before it at the call of the Chapter President. Thereafter the Executive Committee shall meet as often as the President may deem necessary. The President shall call a meeting of the Executive Committee at the written request of no less than three Executive Committee members, and Five (5) members of the Executive Committee shall constitute a quorum.
- Section 2.** By majority vote of the Executive Committee, the hiring of such employees as may be necessary to preform such tasks as deemed required by the said Committee is authorized and shall have the authority to approve and expend funds. The Executive Committee have the authority to approve and expend funds to provide Security / protection bonds from chapter funds. Shall hear the reports of Committee / appointed chairs and generally have the responsibility to manage the affairs of the chapter.
- Section 3.** The Executive Committee shall direct the Treasurer to provide all necessary paperwork for the purpose of securing a yearly review which must be completed by end of March. This review is to be completed by a designated entity chosen by the Executive Committee.

Article VI - Duties of Elected Officers

- Section 1. Duties of the Chapter President:** It shall be the duty of the Chapter President to preside at all meetings of the chapter and to have general supervision over the business and affairs of the chapter, and as such shall be the Chief Executive Officer of the chapter. The President shall approve all orders directing the disbursement of all funds, and shall make an annual report covering the business of the chapter for the year, to the membership. The President shall make recommendations for the ensuing year, which shall be read at the annual meeting, and a copy thereof immediately be forwarded to the Department Adjutant. The President shall perform all other duties as directed by the chapter. All Past Presidents shall be exempt from paying dues for life. The President shall insure that an internal financial review be conducted.
- Section 2. Duties of the Vice President:** The Vice President shall assume and discharge the duties and responsibilities of the President in his absence, or when called upon by the President.
- Section 3. Duties of the Secretary:** The Secretary shall have charge of and keep a full and correct record of all proceedings of all meetings, keep such records as the post and department organizations may require, and under the direction of the Executive Committee, handle all correspondence of the chapter. The chapter Secretary shall cause notice of the annual election to be given at least one week notice prior thereto.
- Section 4. Duties of the Treasurer:** The Treasurer shall have charge of all finances and see that they are safely deposited in a local bank or banks and shall report once per month to the chapter Executive Committee the condition of the finances of the chapter, with such recommendations as he or she may deem expedient or necessary to carry on the financial activities of the chapter. The Treasurer along with the President shall be signers on all checks and disbursements of the chapter, and shall be provided such surety bonds in such amounts as shall be fixed by the Executive Committee and obtained by the chapter. The Treasurer prepares the chapter's monthly financial report for the sponsoring department / post Executive Committee. The Treasurer is responsible to secure a financial review at the end of March. Expenditures that will put the combined assets of all accounts below \$ 500.00 must be voted on and approved by the Executive Committee.
- Section 5. Duties of the Sergeant-At-Arms:** A Board Member. The Sergeant-at-arms shall preserve order at meetings and gatherings, assist the Road Captain in enforcing all rules of safe riding during rides and runs; and perform such other duties or chair such committees as may be from time to time assigned by the President or chapter Executive Committee.

Section 6. Duties of the Membership Chairmen: The Membership Chairman shall be responsible to collect dues from all members in the amount of \$ 15.00 annually and provide those funds on a regular basis to the Treasurer, and make sure that dues are paid for each year by end of March. The Membership Chairmen will provide to the President and the Executive Board as well as the Chaplain a full list of membership at the April Meeting each year. The Membership Chairman is responsible to secure and collect all documentation of each member including but not limited to, copy of current valid drivers license, showing motorcycle endorsement, Current valid insurance information, current valid registration, and a current valid waiver form. Which complies with State and National guidelines. The Membership Chairman shall also insure that each rider and passenger complies with any additional requirements set forth by the chapter or the Executive Committee. The Membership Chairman shall also be responsible to provide annual reports to the membership as well as reports at regular meetings.. The Membership Chairman shall be responsible to send renewal notifications to members of record upon availability of AUX, and SAL, Post membership cards for the following membership year.

Section 7. Duties of the Chaplain : The Chaplain shall be charged with the spiritual welfare of the chapter comrades and will offer divine but nonsectarian service in the event of dedications, funerals, public functions, etc., adhere to such ceremonial rituals as are recommended by the National or Department headquarters from time to time.

Section 8. Safety Officer: The safety officer prepares and publishes (either printed or on the chapter web site), safety briefs as in accordance with such as from the motorcycle safety foundation; NTSB, or similar reliable sources for the safety and benefit of chapter members. The safety officer will work with and coordinate safety information with the Road Captain as well as the Sergeant –at-Arms and any members appointed by the chairman to assist in rides.

Section 9. Duties of Chapter Historian: The Chapter Historian shall be charged with the individual records and incidents of the chapter and chapter members, and shall perform such other duties as may properly pertain to the office as may be determined by the chapter or the Executive Committee.

Section 10. Duties of Road Captain: The Road Captain shall plan all tours, runs and activities, and events; lead the chapter in formations riding or parades; arouse interest in activities; enforce all rules of safe motorcycle operation and group riding. Additionally the Road Captain may select assistants to aid in special tasks and may chair appropriate activities / committee's as directed by the chapter President and or the Executive Committee. He / She will also be responsible to provide the riders with traffic laws and information as it pertains to specific events, (speed, logistics, etc.)

Section 11. Additional Roles. The chapter may define additional roles either elected or appointed within their local bylaws. Any such addition to the by-laws must definitively state whether the position is elected or appointed. If an additional role is filled by appointment, any such addition to the by-laws must definitely define who has the right of appointment (usually the President or Executive Committee by majority). Finally any such additions to the by-laws must be defined which, if any, of the additional positions constitute membership on the Executive Committee.

Article VII - Delegates

Section 1. Delegates and alternates to a Department American Legion Riders meeting, convention, regional gathering or other activity shall be elected by ballot by the chapter at a regular meeting of the chapter to be held prior to the date of such event.

Article VIII - Appointments

Section 1. The chapter President immediately upon taking office each year, may appoint standing committees or commissions for the furtherance of chapter programs.

Section 2. Standing committees shall consist of such persons, and the chair thereof, as designated by the chapter President.

Article IX - Resolutions

Section 1. All resolutions of state or national scope presented to this chapter by a member or reported to this chapter by a committee shall merely embody the opinion of this chapter on this subject and copy of same shall be forwarded to the Post / Department headquarters for it's approval before any publicity is given or action other than mere passage by the chapter is taken.

Article X- Rules of Order

Section 1. All proceedings of this chapter shall be conducted under and pursuant to Roberts Rules of Order (Newly Revised), except as herein otherwise provided whatever which shall subject to liability any other chapter, subdivision, members of the American Legion, post, departments, or other individuals, corporations or organizations.

Section 2. Grievances against a member shall be presented in writing to any member of the Executive Committee who will as soon as practical present same to the full committee either in person or by computer, or video meeting, for review and discussion and further action.

Section 3. Discipline; It shall be the responsibility of the Executive Committee to determine the penalty of a member who after fair and impartial hearing by the Executive Committee is found to be in violation of any section of these bylaws or the constitution. The discipline shall range from a reprimand to suspension for a specific period of time up to permanent removal.

Article XI- Limitations of Liability

Section 1. This chapter shall incur, or cause to be incurred, no liability nor obligation.

Article - XII Amendments

Section 1. These by-laws may be amended at any regular chapter meeting after having had amendments submitted in writing one month prior to being voted on at a regular chapter meeting. Those amendments having been read at the first submission and read again at the second meeting before a vote. Any changes must be reported to the sponsoring department or post.

Article XIII Discipline

Section 1. **Suspension or Expulsion** *Any member may be suspended or expelled from the ALR upon just cause. Charges can range from disloyalty neglect of duty, dishonesty, conduct unbecoming, etc. All charges must be made in writing, by the accusers to the Executive Committee, and no member in good standing shall lose their membership or be disciplined until a fair hearing has been conducted by the Executive Committee and the Executive Committee renders a just and lawful verdict.*

Section 2. **Appeal of disciplinary action** Any member who has been adjudged and disciplined may appeal the decision of the Executive Committee, to the Department ALR Committee. That decision shall be final.



1) The American Flag placed on the left side (heart side) upper breast area.

Nothing should be placed higher than the American Flag.

2) If you wish to wear military awards this would be the appropriate place to do so or you may use it for pins etc. or to your liking.

3) If an American Legion, American Legion Auxiliary or Sons of The American Legion patch is worn, this is the recommended placement.

4) It is appropriate for a POW - MIA patch to be worn on the upper right breast.
Note this patch should be in line with or below the American Flag on the opposite side.

5) Should you hold an Officers Position in the Legion Riders this is an appropriate place for the officers patch to go.

6) Name Tag. This can of course be either your real name or road/riders name (nickname).

7) If the small American Legion patch is worn on the front of the vest, this would be the appropriate placement.

The rest of the front of the vest is for other patches / pins of your liking. Make sure your vest represents The American Legion / Riders. Please refrain from objectionable patches or pins.

Constitution and ByLaws

American Legion Riders Post 14

Approved by Executive Committee May 2020

Approved by Membership 7/19/2020

Submitted to Post 14 8/6/2020

Approved by Post 14

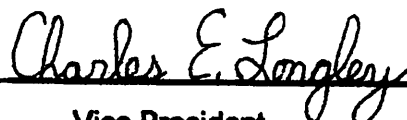
First reading 6 1 11 / 2020

Second reading 7 1 19 / 2020

Approved 7 1 19 / 2020



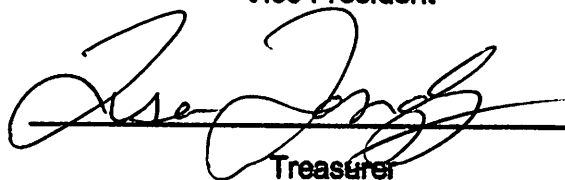
President



Vice President



Secretary



Treasurer



Membership Chairman



Chaplain

Submitted By The Secretary



William Wenitsky

May / 18 / 2020

Date